



Community Connector - Active Living -Job posting-

Summary:

Flemingdon Health Centre (FHC) is a registered charity and an incorporated not-for-profit Community Health Centre (CHC), located in Toronto. We provide a range of health related services based on the social determinants of health and community engagement models. We are primarily funded through the Ministry of Health and Long-Term Care/Toronto Central Local Health Integration Network (TC-LHIN). We have sites in Flemingdon, Fairview and Thorncliffe Park.

Our approach to community health encompasses the broad determinants of health such as education, employment, isolation, food security and social supports, and utilizes a community development model to promote health, prevent disease, and build community capacity.

Purpose:

The Community Connector - Active Living is responsible for engaging with and connecting residents, community groups, volunteers, local partners, service providers, and stakeholders within the activities and work of Bicycle Hub of Flemingdon and Thorncliffe Park.

The purpose of this position is to build capacities by supporting and facilitating groups, connecting groups to services and resources, overseeing the implementation of community development plans, and acting as a liaison to create connections between residents, staff, partners and other networks. It involves working directly with people from diverse backgrounds in ways that are equitable and inclusive, requiring skills and approaches that reflect a strong social inclusion perspective.

The Bicycle Hub is an innovative partnership between the City of Toronto, Evergreen Brickworks, Flemingdon Health Centre (FHC) and TNO-The Neighbourhood Organization (TNO).

Employment Terms: One Year Contract, renewable based on funding, 35 hours/week, including evening and weekend work

Reporting to: Health Promotion Lead or designate

Rate: \$32,149 - \$38,630, annually, plus vacation

Expected start date: January 2019

Key components:

- Support the development, implementation and evaluation of programs and services related to the Bicycle Hub
- Conduct outreach efforts to generate meaningful engagement to enhance awareness about programs and services and strengthen stakeholder relations and communications.
- facilitate the social, economic and civic integration of community members through innovative opportunities, provide capacity building and advocacy support

Educational and personal requirements:

- Baccalaureate degree in a health or social science discipline from a recognized University and/or an approved equivalent of education and related experience
- Three to five years work experience in a community based, inter-disciplinary environment
- Mechanical skills/bike repair experience is an asset and/or willingness train to obtain skills
- Passionate about community health and health promotion
- Thorough knowledge of and demonstrated proficiency in the practice of health promotion, community development and determinants of health strategies
- Experience planning, implementing and evaluating programs
- Excellent organizational and team building skills
- Ability to understand and respond to changing community needs
- Ability to work independently and collaboratively in an inter-disciplinary team environment
- Excellent written and spoken English communication skills
- Experience working with a diverse community
- Ability to work flexible hours including some evenings and/or Saturdays
- Knowledge of catchment areas is considered an asset
- Ability to speak languages other than English an asset.

Responsibilities:**Program Development, Implementation and Evaluation**

- Support the Program including day-to-day operations, co-ordination, work plan implementation, reporting and evaluation
- Schedule volunteer and placement student shifts and ensure appropriate coverage, address their concerns and record as per organization's procedures.
- Promote a culture of meeting client & neighbourhood needs and teamwork by supporting staff in all aspects of their work
- Identify, evaluate and control risks to the program and communicate solutions appropriately. Identify emerging trends, issues, needs and direction
- Model and engage in critical reflection and anti-oppressive and equitable practice during all interactions with colleagues, community members and other stakeholders.
- Evaluate possible opportunities for continued support for a sustainability plan beyond the scope of the project.

Community Development, Engagement and Outreach

- Support the development and implementation of a Community Development framework. Periodically evaluates the community development strategy and action plans
- Meet with and engage residents, service providers and institutional stakeholders living and working in the community and coordinate the involvement of colleagues
- Connect the program to the local network planning table(s)
- Collaborate with City of Toronto and other project partners in the planning and delivery of special events
- Create awareness of the project and schedule, implement, and periodically suggest new community engagement techniques and tools.
- Develop and implement an outreach strategy with program partners to promote the program to youth, local high schools and youth serving organizations.

Support and Capacity Training for Volunteers and Placement Students

- Support and train volunteers and placement students
- Develop a roster of skills-based volunteers to teach workshops and lead repair activities

Administrative and Record Keeping

- Purchase supplies for the operation of the Project.
- Maintain and record resources housed within the Hub including tool kits and consumables, promotional and publicity items.
- Record visitor numbers of those attending the Hub and record details of the Hub activities on a daily basis, ensuring project outputs and outcomes are effectively captured.
- Provide regular updates on project progress to the partnering organizations
- Ensure the hub is kept in a clean and tidy condition, internally and externally.
- Maintain a high standard of health and safety in and around the Hub.

Note: This is a bargaining unit position with UFCW. Terms may be altered as a result of collective bargaining.

Submission information:

Interested and qualified individuals are invited to submit an application including a cover letter and resume to: jobs@fhc-chc.com by 5:00pm on January 18, 2019.

****The subject line should include: CE and Outreach Worker and your Name.**

We encourage applications from individuals who can identify with the diverse communities we serve.

We thank all applicants for their interest but regret that only those selected for an interview will receive acknowledgement. Please note that a criminal background check (Vulnerable sector) will be conducted for this position.

In accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005, accommodation will be provided in all parts of the hiring process. Applicants need to make their needs known in advance.

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