



APPLICATION PROCESS FOR COMMUNITY GRANT PROJECT 2020/21

Dear Applicant:

Thank you for expressing your interest in applying for the Flemingdon Health Centre Community Project Grant. The centre demonstrates its commitment to working in partnership with community groups by designating internally generated funds to this Grant.

The purpose of the Grant is to provide one-time funds that will enable small community groups to carry out projects that will benefit the communities served by Flemingdon Health Centre (both Flemingdon Site and Fairview Site) that might not otherwise happen. **Registered Charities or incorporated not-for-profit organizations are not eligible to receive this grant.** This year, we are specifically supporting applications that will support Black communities in our catchment area.

Successful projects are eligible to receive an amount **up to** \$1,000. The **maximum** amount to be awarded is \$1,000. The project must be carried out within a year of the award of the Grant. The announcement of the successful applicant will be made in March 2021.

The guidelines and application process are attached. The deadline for receiving applications is March 8, 2021. *Please note, preference for consideration will be given to applications that have previously not received FHC funding.* Applications must be submitted [on-line](#), or to the Selections Committee, Flemingdon Health Centre, 10 Gateway Blvd., Toronto, Ontario M3C 3A1 or via email to info@fhc.-chc.com, attention Selections Committee.

For more information and assistance with this process, please contact:
info@fhc.-chc.com

Guidelines and Application Process

Eligibility Criteria:

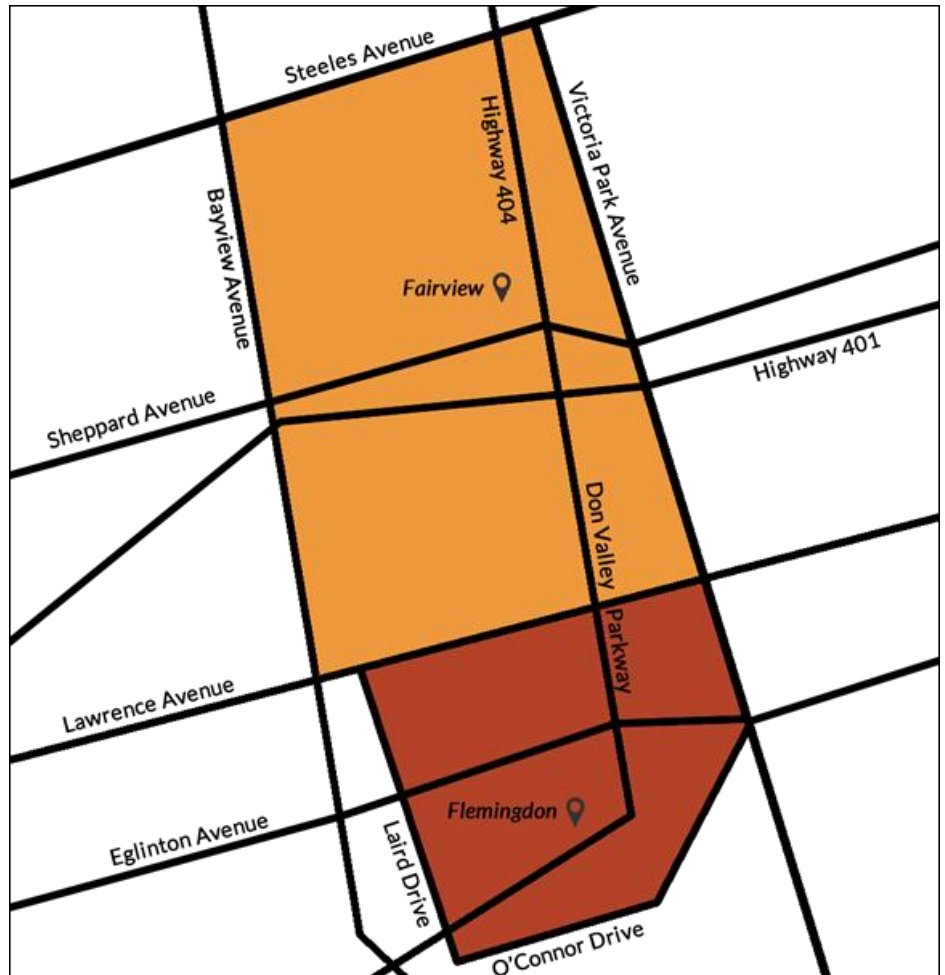
Any community group within the catchment area of Flemingdon Health Centre (including Fairview Community Health) that is interested in strengthening its community. This year, we are specifically supporting applications that will support Black communities in our catchment area.

The catchment area includes: North of O'Connor Avenue to Steeles Avenue, West of Victoria Park to Bayview Avenue.

Exclusions:

No individual who is a Board member at Flemingdon Health Centre or who is employed by Flemingdon Health Centre can be a member of a group applying for this grant.

Registered charities or incorporated not-for-profit groups are not eligible.



Review Process for Selecting Projects:

The Selections Committee which consists of Board and staff members of the Health Centre will review all applications and make recommendation/s to the Flemingdon Health Centre Board of Directors for the award of this grant. To ensure fairness, any member of the Selections Committee who is familiar with a particular application or applicant, must declare a conflict of interest. Based on the extent of the conflict, the Selections Committee will decide on the appropriate involvement of that committee member in the review.

Selection Criteria:

- 1.** The project must focus on the communities served by Flemingdon Health Centre
- 2.** Budget details must be shown in the space provided on the application form.
- 3.** The application must describe how the project will contribute to building strength in your target community.
- 4.** The project description should fit into the space provided in the application form.
- 5.** Two letters of support must be included with your application. These letters of support may come from community agencies or community leaders (religious leaders, local politicians, etc.). Please make sure you include contact information for the person who wrote the letter so that we can contact them if we require more information. Please ensure that letters of support are signed. Staff from Flemingdon Health Centre are not able to provide support letters for grant applicants.
- 6.** A final report will be required at the end of the project no later than 30 days after the completion of the project. This report will describe the goals for the project, what the project achieved for the community and whether it met your goal. A template for the final report will be provided to the successful applicant.
- 7.** The project must end within a year of the award of the grant.
- 8. For 2020/2021 – we are prioritizing projects that support Black community members.**

DEADLINE: March 8, 2021

Application can be mailed to:

Selections Committee,

Flemingdon Health Centre,

10 Gateway Blvd., Toronto, Ontario M3C 3A1

Or by email to:

info@fhc-chc.com Attention: Selections Committee

or Submitted on line:

[On-line application form](#)